

OAK PARK UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
AGENDA #907

DATE: April 21, 2015

PLACE: **Oak Park High School Presentation Room – G-9**
899 N. Kanan Road, Oak Park, CA 91377

TIME: **6:00 p.m. Open Session – G9 PLEASE NOTE: NO CLOSED SESSION**

The Mission of the Oak Park Unified School District is to provide students with a strong foundation for learning, which meets the challenge of the present and of the future through a balanced education, that includes academic achievement, personal growth and social responsibility.

BOARD OF EDUCATION
Barbara Laifman, President
Allen Rosen, Vice President
Drew Hazelton, Clerk
Denise Helfstein, Member
Derek Ross, Member
Jake Whealen, Student Board Representative


Educating Compassionate and Creative Global Citizens

ADMINISTRATION
Dr. Anthony W. Knight, Superintendent
Linda Sheridan, Executive Assistant
Martin Klauss, Assistant Superintendent, Business & Administrative Services
Dr. Leslie Heilbron, Assistant Superintendent, Human Resources
Cliff Moore, Consultant
Enoch Kwok, Director, Educational Technology & Information Systems
Susan Roberts, Director, Pupil Services

COPY OF ENTIRE AGENDA ON WEB SITE
WWW.OAKPARKUSD.ORG

INDIVIDUALS WHO REQUIRE SPECIAL ACCOMMODATION TO PARTICIPATE IN A BOARD MEETING, INCLUDING BUT NOT LIMITED TO AN AMERICAN SIGN

LANGUAGE INTERPRETER, ACCESSIBLE SEATING OR DOCUMENTATION IN ACCESSIBLE FORMATS, SHOULD CONTACT THE SUPERINTENDENT'S OFFICE 72 HOURS PRIOR TO THE MEETING TO ENABLE THE DISTRICT TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCOMODATION AND ACCESSIBILITY TO THIS MEETING. PHONE (818) 735-3206 OR FAX (818) 879-0372 or e-mail: lsheridan@oakparkusd.org.

Welcome to a meeting of the Oak Park Unified School District Board of Education. Routine items are placed under the Consent Calendar and are approved by a single vote of the Board. When the agenda is adopted, a member of the Board may pull an item from the Consent Calendar and transfer the item to an appropriate place on the agenda for discussion.

The President of the Board shall inquire if there is anyone in the audience who desires to address the board with respect to any items appearing on the closed session agenda, regular session agenda, or on any issue within the subject matter jurisdiction of the Governing Board. The speaker cards are available in the Board Room and must be completed and handed to Linda Sheridan, Executive Assistant, prior to the beginning of the meeting. All comments for either agenda items or non-agenda items must be limited to three minutes or less.

Your comments are greatly appreciated. However, the Board cannot enter into a formal discussion at this time, nor can a decision be made. Matters warranting discussion will be placed on a future agenda. The information on the speaker card is voluntary but will assist the Board President in conducting the meeting. Thank you for your cooperation and compliance with these guidelines

All Board Actions and Discussion are electronically recorded and maintained for thirty days.

Interested parties may review the recording upon request.

Agenda and supporting documents are available for review prior to the meeting at the District Office located at 5801 E. Conifer Street, Oak Park, CA 91377

NEXT REGULAR MEETING

Tuesday, May 19, 2015

Closed Session at 5:00 p.m. Open Session at 6:00 p.m.

Oak Park High School, Presentation Room, G9

AGENDA IS POSTED AT THE FOLLOWING LOCATIONS IN OAK PARK:

District Office, 5801 East Conifer St.

Brookside Elementary School, 165 N. Satinwood Ave.

Oak Hills Elementary School, 1010 N. Kanan Rd.

Red Oak Elementary School, 4857 Rockfield St.

Medea Creek Middle School, 1002 Double Tree Rd

Oak Park High School, 899 N. Kanan Rd.

Oak View High School, 5701 East Conifer St

Oak Park Library, 899 N. Kanan Rd.

Internet Home Page: www.oakparkusd.org

OAK PARK UNIFIED SCHOOL DISTRICT

AGENDA – REGULAR BOARD MEETING #907

April 21, 2015

CALL TO ORDER - Followed by Public Comments/ 5:00 p.m.

OPEN SESSION: 6:00 p.m.

The Oak Park Unified School District Board of Education will meet in Regular Session at the **Oak Park High School Presentation Room – G-9**, Oak Park, California.

I. CALL TO ORDER: _____ p.m.

IV: CALL TO ORDER – RECONVENE IN OPEN SESSION AT: _____ p.m.

A. ROLL CALL

B. FLAG SALUTE

C. REPORT OF CLOSED SESSION ACTIONS TAKEN

D. ADOPTION OF AGENDA

V. PUBLIC SPEAKERS: SPEAKERS ON AGENDA AND NON-AGENDA ITEMS

VI. OPEN COMMUNICATIONS/PRESENTATIONS

A. BOARD REPORTS/DISCUSSION/COMMUNICATIONS

1. Presentation of Partners in Education Award to Rose De Mattia and Maureen Collins
2. Presentation to Medea Creek Middle School Students Ventura County Science Fair Award Recipients
3. Remarks from Board Members
4. Remarks from Student Board Member
5. Remarks from Superintendent
6. Remarks from School Site Councils
7. Report from Facilities Planning Committee
8. Report from Technology

B. BUSINESS SESSION:

1. CONSENT AGENDA

Consent items shall be items of a routine nature or items for which no Board discussion is anticipated and for which the Superintendent recommends approval.

At the request of any member of the Board, any item on the Consent Agenda shall be removed and given individual consideration for action as a regular agenda item.

- a. [Approve Minutes of Regular Board Meeting March 17, 2015](#)
- b. [Public Employee/Employment Changes 01CL22685-01CL22714 & 01CE067208-01CE07237](#)

- c. [Approve Purchase Orders –March 1 - 31, 2015](#)
Board Policy 3300 requires Board approval of Purchase Orders
- d. [Approve Overnight Trip for Oak Park High School Boys' Basketball Team – June 12-14, 2015](#)
Board Policy 6153 requires Board approval for student overnight trips
- e. [Approve Overnight Trip for Oak Park High School Cheer Team - July 23-26, 2015](#)
Board Policy 6153 requires Board approval for student overnight trips
- f. [Approve Overnight Trip for Oak Park High School Girls' Basketball Team – July 16-19, 2015](#)
Board Policy 6153 requires Board approval for student overnight trips
- g. [Approve Overnight Trip for Oak Park High School Solar Cup Club, May 14-17, 2015](#)
Board Policy 6153 requires Board approval for student overnight trips
- h. [Approve Out of State Travel for Certificated Employee to attend Special Education Legal Conference in Denver, Colorado – April 25-29, 2015](#)
Board Policy 6153 requires Board approval for overnight trips
- i. [Approve Agreement with VCEDNET for Internet Connectivity Services](#)
Board Policy 3312 requires Board approval for contracts for services
- j. [Approve Quarterly Report on Williams Uniform Complaints – April 2015](#)
Education Code 35185 requires Board approval of each quarterly report regarding complaints against the District by the public regarding textbooks and instructional materials, teacher vacancy or misassignment or facility conditions
- k. [Approve Student Teaching Agreement with California Lutheran University – August 1, 2015 – July 21, 2020](#)
Board Policy 3312 requires Board approval for contracts for services
- l. [Approve Out of State Trip for Oak Park High School Rocket Team to Washington D.C. – May 7 – 9, 2015](#)
Board Policy 6153 requires Board approval for student overnight trips

ACTION

2. BUSINESS

- a. [Approve Measure C6 Bond Fund Equipment Purchase – Replacement Photocopiers Authorized by Measure C6 Technology and Equipment Plan](#)
Board approval required for Measure C6 Bond purchases
- b. [Approve Amendment to Measure R Master Plan: Project 15-04R, Replacement of Softball Field Walkway and Fencing at Oak Park High School](#)
Board approval required for amendments to Measure R Master Plan
- c. [Approve Agreement for Architectural Services in Connection with Project 15-02R, Shade Sale Structures at all District Elementary Schools](#)
Board Policy 3312 requires Board approval for contracts for services
- d. [Approve Award of Contracts, Project 15-02R, Playground Shade Structure Installation](#)
Board Policy 3312 requires Board approval for contracts for services
- e. [Approve Donations](#)
Board approval required for acceptance of donations

3. HUMAN RESOURCES

- a. [Approve Confidential Employee Compensation Agreement](#)
Board approval required for changes to Compensation Agreement
- b. [Approve Revised Job Description for Data Systems Support Specialist](#)
Board approval required for job descriptions

c. **Approve Adoption of Board Resolution #15-08 Regarding Reduction in Services of Certificated Employees in Particular Kinds of Service**

Board approval required for reduction in services

4. **BOARD**

a. **Approve Appointment to Citizens Oversight Committee**

Board approval required for appointments to Citizens Oversight Committee

b. **Approve New Student Recognition Program**

Board approval required for new student recognition program

5. **BOARD POLICIES**

a. **Approve Amendment to Board Policy and Administrative Regulation 1240 – Volunteer Assistance – Second Reading**

Policy revised to delete material on option for volunteers working in a student activity program to obtain fingerprint clearance or an Activity Supervisor Clearance Certificate, as this issue is addressed in AR. Regulation updated to reflect law allowing principal to grant permission for a sex offender to volunteer at a school if all parents/guardians are notified at least 14 days in advance. Section on “Criminal Background Check” adds optional language for district to give volunteers working in a student activity program the discretion to choose whether to obtain finger print clearance or obtain an Activity Supervisor Clearance Certification Regulation also reflect new law (AB 1667) which requires volunteers instructing or supervising students to complete a tuberculosis risk assessment and provides that a tuberculin skin test will only be necessary if risk factors are identified.

b. **Approve Amendment to Board Policy and Administrative Regulation 3100 – Budget - First Reading**

Policy updated to reflect new law (AB 2585) which eliminates the option to develop the district budget using the “dual budget” process and to include material formerly in AR which addressed board responsibilities related to budget adoption and review. Section on “Budget Criteria and Standards” updated to reflect new Title 5 Regulations (Register 2015, No. 2) which address the calculation of “increased and improved services” for LCFE expenditures and to reflect new law (SB 858) which limits the maximum amount of funds that may be held in district reserves and ending balances under certain conditions.

c. **Approve Amendment to Board Policy and Administrative Regulation 4118 – Dismissal/Suspension/Disciplinary Action – First Reading**

Policy is retitled and updated to include board actions related to the dismissal of certificated employees, formerly in AR 4117.4 – Dismissal. Policy reflects new law (AB 215) which allows notice of the board’s intent to suspend or dismiss an employee to be given to the employee at any time of year except when the charge is unsatisfactory performance, required any notice given outside of the instructional year to be served personally upon the employee, and addresses notification of an employee charged with egregious misconduct. Regulation retitled and updated to include requirements related to the dismissal of certificated employees, formerly in AR4117.4 – Dismissal. Regulation reflects new law (AB 215) which amends the causes for which a certificated employee may be suspended or dismissed, establishes an alternative procedure for charges related solely to egregious misconduct, and amends the list of mandatory leave of absence offenses.

d. **Approve Amendment to Board Policy and Administrative Regulation 5141.4 – Child Abuse Prevention and Reporting – First Reading**

Policy updated to reflect new law (AB 2016) which authorizes districts to provide students with instruction in sexual abuse and sexual assault awareness. New law (AB 2560) which requires applicants for a new or renewed credential to sign a statement that they understand their obligations as mandated reporters, and new law (AB 1432) which mandates staff

training regarding duties of mandated reporters. Regulations updated to reflect new law (AB 1775) which amends the definition of sexual exploitation and new law (AB 1432) which requires districts to provide for annual training of mandated reporters. Revised regulation also expands the list of mandated reporters to include athletic coaches, athletic administrators, and athletic directors and reflects current law which provides that a student's homelessness or status as an unaccompanied minor is not a reason for reporting child abuse or neglect.

e. Approve Amendment to Board Policy and Administrative Regulation 5144.1 – Suspension and Expulsion/Due Process – First Reading

Mandated policy updated to reflect new law (AB 420) which prohibits district from expelling any student, and from suspending students in grades K-3, for disruption or willful defiance. Policy also revised to include material formerly in AR related to board authority to expel and to delete material related to requiring parents/guardians to attend a portion of the school day when their child is removed from class for specified behaviors. Mandated regulations updated to reflect new law (AB 420) which prohibits districts from expelling any student, and from suspending students in grades K-3, for disruption or willful defiance. Updated regulations reflects new law (AB 1806) which requires notification of the district's liaison for homeless students when the student being considered for expulsion is a homeless student and new law (SB 1111) which provides that, if a hearing officer or administrative panel does not recommend expulsion, a student must be permitted to return to the classroom instructional program from which the expulsion referral was made. Regulation deletes materials related to requiring parents/guardians to attend a portion of the school day when their child is removed from class for specified behaviors.

VII. INFORMATION ITEMS

1. **Monthly Measure C6 Budget Report**
2. **Monthly Measure R Budget Report**
3. **Monthly Enrollment and Attendance Report**
4. **Monthly Cash Flow Report**

VIII. OPEN DISCUSSION

IX. ADJOURNMENT:

There being no further business before this Board, the meeting is declared adjourned at _____ p.m

X. SCHOOL REPORTS/SCHOOL SITE COUNCIL REPORTS

1. **Brookside Elementary School Report**
2. **Oak Hills Elementary School Report**
3. **Red Oak Elementary School Report**
4. **Medea Creek Middle School Report**
5. **Oak Park High School Report**
6. **Oak View High School/Oak Park Independent School**
7. **Oak Park Neighborhood School**